

Ngee Ann Polytechnic CET Academy

Application for Admission to Part-time Diploma and Post Diploma Courses via RPL

Recognition of Prior Learning (RPL) Checklist

Instructions:

1. Only online applications are accepted.
2. To complete the online RPL application, you will need to provide a summary of your prior learning and skills acquired (max 200 characters) in the online application box.
3. Ngee Ann Polytechnic CET Academy will contact you regarding the submission of your evidence once we have processed your online RPL application.
4. **Details of your prior learning and skills must be clearly stated in this checklist and all evidence must be attached for submission.** Recognition is given based on assessment of evidence submitted.
5. You may be called up for an interview and/or an assessment, depending on the course that you have applied for.
6. *Applicant Online ID will appear after you have submitted your online application.

Applicant Name : _____
Identification Number : _____
Course Applied For : _____
Applicant Online ID* : _____

I am attaching documents for:

1. Relevant Industry or Professional Certification (e.g. CAAS, CISCO, SCDF).

2. Relevant certificates of learning awarded in the past **FOUR** years (e.g. Company-in-house training, ITE certification, Poly CET Module certification, WSQ certifications, online modular assessments).

3. Employer or Association Reference (e.g. Letter of recommendation or sponsorship).

4. Portfolio of past projects (e.g. Evidence of skills /special talent/achievement).

5. Others

Signature: _____

Date of submission: _____